



Omnnicell System Competency Evaluation

Pharmacy Training

Function	Completed
1. Accessing the OmniCenter Console	
Logging on to the Console.....	<input type="checkbox"/>
User IDs & Passwords.....	<input type="checkbox"/>
Accessing/reviewing the OmniCenter Tabs(patients, items, users).....	<input type="checkbox"/>
OmniCenter Status tab.....	<input type="checkbox"/>
Exiting out of OmniCenter.....	<input type="checkbox"/>
2. Reports at the OmniCenter	
Viewing/Re-printing Restock Report.....	<input type="checkbox"/>
Viewing/Printing Discrepancy Report.....	<input type="checkbox"/>
Viewing/Printing Auto-Fill report.....	<input type="checkbox"/>
Viewing/Printing Daily Task Report.....	<input type="checkbox"/>
Viewing/Printing Transaction Report (transaction by item).....	<input type="checkbox"/>
Viewing/Printing Omni-Inventory Report.....	<input type="checkbox"/>
Viewing/Printing Inventory Aging Report.....	<input type="checkbox"/>
Viewing/Printing Override Report.....	<input type="checkbox"/>
4. Accessing the OmniSupplier	
Normal Restock.....	<input type="checkbox"/>
Correct Bin Level.....	<input type="checkbox"/>
Supplemental Restock.....	<input type="checkbox"/>
Check and Correct Inventory (Cycle Count).....	<input type="checkbox"/>
Resolving a discrepancy.....	<input type="checkbox"/>
Assigning a new medication (Modify Bin).....	<input type="checkbox"/>
Deleting an Item.....	<input type="checkbox"/>
Moving or Removing a Bin Divider.....	<input type="checkbox"/>
Expire Process.....	<input type="checkbox"/>
5. PSB Tasks	
Auto-fill PSB restock.....	<input type="checkbox"/>
Supplemental/Modify Bin Restock(IV Batch).....	<input type="checkbox"/>
Review/Utilize PSB Daily Task Report.....	<input type="checkbox"/>
Remove D/C'd medication orders and for Discharged Patient.....	<input type="checkbox"/>
Remove transferred patient medications.....	<input type="checkbox"/>
6. Other Functions	
Emergency Access.....	<input type="checkbox"/>
Refrigerator access.....	<input type="checkbox"/>
Reporting a Problem.....	<input type="checkbox"/>
Item/bin Barcodes.....	<input type="checkbox"/>
Changing Receipt Paper/Label.....	<input type="checkbox"/>

Name: _____

Signature: _____

Date: _____