

## Unacceptable Abbreviations / Dose Expressions



DO NOT USE:	INTENDED MEANING:	USE THIS INSTEAD:
µg	microgram	“mcg”
cc	milliliter	“mL”
q.d. or QD	every day	“daily” or “every day”
q.o.d. or QOD	every other day	“every other day”
U or u	Unit	“unit”
IU	International Units	“International Units”
UD	As Directed	“Use as Directed”
Apothecary or household abbreviations (e.g. tbsp, oz)		Use metric system (e.g. mL)
ANY drug abbreviation (e.g. MS, MSO4, MgSO4, TPA, TXA, Neo)		Write out complete drug name
“Trailing Zero” Zero after decimal point (e.g. 1.0)	1 mg	Write whole numbers without the decimal point and the zero.
“Leading Decimal” No zero before decimal dose (e.g. .5 mg)	0.5 mg	Always use zero before a decimal when the dose is less than a whole unit.
See the <b>DO NOT USE List of Abbreviations and Symbols</b> section of Lippincott Procedure “ <i>Safe Medication Administration Practices, General</i> ”		

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